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## Confirmation of Appointment

Welcome to Vital Health Institute. We look forward to seeing you as a new patient.  
We have reserved time in the office for you on:

Please plan on arriving at \_\_\_\_\_ am/pm

If you have insurance coverage, it is important to remember to bring your insurance card and a picture ID to your appointment to verify coverage.

***Many of our patients suffer from environmental sensitivities; please avoid wearing any perfumes, lotions or hair products with a fragrance when you have appointments at VHI. Thank you.***

The fee for your new patient exam and consult is \$680. We collect \$200 at the time of booking your appointment and \$480 at the time of service. This does not include other services such as labs, cultures or supplements. We will submit the required paperwork to your insurance company on your behalf.

Please complete and return our forms:

- 1) Patient Registration Form (1 page), Medication and Supplement Summary Form (1 page),
- 2) Patient Questionnaire (13 pages), and
- 3) All Previous Operation Reports and Pathology Report as well as any recent lab results performed in the last 12 months via mail, email or via facsimile (408.358.1009) at least 5 days prior to your office visit. **Please do not send any other medical records other than those listed above.**

You have provided your credit card information so that Vital Health can charge \$200 to hold your new patient appointment. The funds will be applied to the charges the day of your office visit.

**If you cancel or reschedule within one week or do not arrive for the appointment at the scheduled arrive time (30 minutes early), you will forfeit the \$200 deposit.**

If you have any questions regarding this information, please call us at 408-358-2511